

Application for a licence for establishing and operating an earth station and radar

This document is used to apply to the Finnish Transport and Communications Agency Traficom for a licence referred to in the Act on Earth Stations and Certain Radars (96/2023).

The application process for a licence for establishing and operating an earth station and radar is described in more detail in the guideline Traficom/17293/12.03.09/2023.

1. APPLICANT (OPERATOR)

Applicant's name	
Business ID/personal identity code	Nationality or registration state
Postal address	Postal code and office
Street address (and municipality)	Email address
Contact person	Telephone number
Invoicing address or e-invoice address (operator number for the e-invoice)	
Applicant type <input type="checkbox"/> Authority <input type="checkbox"/> University or educational/research institution <input type="checkbox"/> Company <input type="checkbox"/> Other, please specify:	

2. REQUESTED LICENCE

The applicant is applying for a licence to	
<input type="checkbox"/> establish an earth station <i>and/or</i>	<input type="checkbox"/> establish a radar <i>and/or</i>
<input type="checkbox"/> operate an earth station	<input type="checkbox"/> operate a radar

3. APPLICATION TYPE

<input type="checkbox"/> New application	<input type="checkbox"/> Modification of licence
<input type="checkbox"/> Renewal of licence	<input type="checkbox"/> Cancellation of licence
Number of the valid licence:	

4. DURATION OF THE LICENCE APPLIED FOR

Period of validity of the licence applied for (estimated duration of activities, max. 10 years): start and end date

Starts: _____ Ends: _____

5. DESCRIPTION OF ACTIVITIES

Intended location of activities

Finnish territory Vehicle registered in Finland

Vessel registered in Finland

Vehicle or vessel registration number: _____

Nature of activities

Commercial activity Research

Educational activity Other, please specify: _____

General description of activities

Service type

Data transmission Reception and distribution of remote sensing data

Satellite command links Utilisation of satellite navigation signals

Broadcast transmission links Other, please specify: _____

Satellite broadband/telecommunications service

Locations of activities and services (antennas, operations centre and other services)

Location of the operations centre:

Latitude _____ Longitude _____

Location of the antenna(s):

Latitude _____ Longitude _____

6. TECHNICAL SPECIFICATION

Type of equipment <input type="checkbox"/> Receiving earth station <input type="checkbox"/> Receiving radar <input type="checkbox"/> Transmitting earth station <input type="checkbox"/> Transmitting radar				
General description of equipment				
Earth station or radar height		Antenna size		
Technical specification of the equipment and its properties				
Device	Manufacturer/model	Number	Power	Frequency band
Satellites or other space objects the equipment communicates with				

7. GRANTED OR APPLIED RADIO LICENCE

The transmitting earth station or radar has been <input type="checkbox"/> granted a radio licence Licence number: <input type="checkbox"/> applied a radio licence Application submission date:	
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8. PROCEDURES TO KNOW THE CUSTOMERS

The operator has established procedures to know its customers	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Customers are identified when the customer relationship is established or when an individual service request is made	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Customers' contact information, industry and business activities are known	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Customers' key personnel are known	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Grounds for using the operator's services and earth station data are known	<input type="checkbox"/> Yes	<input type="checkbox"/> No
The accuracy of personal data is verified from a reliable and independent source	<input type="checkbox"/> Yes	<input type="checkbox"/> No
The applicant provides appendices that describe the procedures used to know the customers and their organizational implementation	<input type="checkbox"/> Yes	<input type="checkbox"/> No

9. CUSTOMER GROUPS AND CUSTOMERS

The service is provided for	<input type="checkbox"/> Research	<input type="checkbox"/> Commercial activity
	<input type="checkbox"/> Authority duties	<input type="checkbox"/> Other, please specify:
Target customer groups	<input type="checkbox"/> Public administration operators	<input type="checkbox"/> Satellite launchers
	<input type="checkbox"/> Remote sensing operators	<input type="checkbox"/> Research and educational operators
The operator has existing customer relationships	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Number of customers	Customer industry	
The operator attaches a list of its current customers	<input type="checkbox"/> Yes	<input type="checkbox"/> No

10. RELIABILITY EVALUATION

The applicant attaches a list and information of the persons in charge to the application.
The applicant confirms that the persons in charge listed are aware of the statutory reliability evaluation conducted by the Finnish Transport and Communications Agency.
<input type="checkbox"/> Yes <input type="checkbox"/> No
If the operator is a legal person, the reliability requirement also applies to the managing director and their deputy, members and deputy members of the board of directors, members and deputy members of the supervisory board and an equivalent body, active partners, and other members of top management. The requirement also applies to the owners of the legal person operating the earth station or radar who hold at least 10% of the ownership or voting rights in the company.
The reliability evaluation does not apply to authorities referred to in the Act 96/2023.

11. COMPLIANCE WITH THE SECURITY REQUIREMENTS

11.1 Risk management

Please describe how the risks related to the security of the operator's earth station/radar and the related activities are managed and how these risks are set in proportion to the operator's operational risks.

11.2 Security of data processing and protection against external interference and information security threats

Please describe how the security of the transmission and reception of earth station data and other data processing is ensured and how the earth station or radar is protected against external interference and information security threats.

11.3 Access management and control

Please describe how access to the physical and information environment of the earth station/radar and the related facilities and equipment is managed and controlled and who have access to these facilities and equipment.

11.4 Detection of information security breaches and threats as well as other system failures and disturbances

Please describe how possible information security breaches and threats targeting the earth station or radar as well as failures and disturbances that could affect the functionality of the earth station or radar significantly are detected and reported.

11.5 Retention of commands, encryption data and log data

Please describe how data, including earth station or radar commands, the encryption methods and encryption keys used, command times and routes, as well as other necessary log data, are retained for four years.

11.6 Management of earth station data

Please describe how earth station data are managed and how and by which means it is ensured that the earth station data are not transmitted for military use to a state subject to an arms embargo issued by the European Union or the United Nations or for any other purpose subject to sanctions imposed by the European Union or the United Nations.

11.7 Ensuring the continuity of activities

Please describe how the operator ensures the continuity of its activities, manages crises, prepares for recovery from disturbances, and ensures the security of the supply chains for key electronic systems.

11.8 Documentation

Please describe how the procedures established to manage risks and ensure the security of information systems are documented.

12. EARTH STATION DATA

Description of the earth station data processed and its content as well as the accuracy and timeliness of the data
The operator has access to earth station data <input type="checkbox"/> Yes <input type="checkbox"/> No
Earth station data are encrypted <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially
Description of the encryption of earth station data and the encryption methods

13. OBLIGATION TO PROVIDE INFORMATION AND INCIDENT REPORTS

<p>Obligation to provide information</p> <p>Please describe the procedures used to ensure the obligation to provide information is fulfilled (information of changes that could affect the operator's eligibility for the licence or the terms of the licence, as well as changes in customer relationships and the status of ownership).</p>
<p>Security incident reports (notifications)</p> <p>Please describe the procedures used to ensure notifications of incidents concerning information security are sent.</p>

14. CONSENT TO ELECTRONIC SERVICE OF DOCUMENTS

<p>Agreeing to electronic processing, notification and serving means that any documents, questions and completion requests pertaining to the matter may be submitted electronically.</p> <p>I want to receive documents concerning the matter from the Finnish Transport and Communications Agency</p> <p><input type="checkbox"/> as an electronic notification to the email address specified in the application</p> <p><input type="checkbox"/> by post</p>
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15. PUBLICITY AND CONFIDENTIALITY OF INFORMATION

The application and/or its appendices contain confidential information (e.g. trade or business secrets or documents concerning security measures)	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
Confidential information has been indicated in the application and appendices	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
Please provide the grounds for keeping the confidential information secret	

The Finnish Transport and Communications Agency assesses the publicity and confidentiality status of the information in accordance with the Act on the Openness of Government Activities (621/1999).

16. ADDITIONAL INFORMATION

17. APPENDICES

<p>Information provided as appendices to the application:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Up-to-date extract from the Trade Register <input type="checkbox"/> Power of attorney to represent the applicant <input type="checkbox"/> List of the operator's key persons for the reliability evaluation (last name, first names, personal identity code/date of birth, country of residence/country of birth, nationality) <input type="checkbox"/> For foreign persons, registration documents from the country of origin or country of operations for the reliability evaluation <input type="checkbox"/> Account of owners: Partnership agreement, limited company's share register and list of shareholders or list of the members of the cooperative <input type="checkbox"/> Other account of ownership and authority (e.g. shareholders' agreement) <input type="checkbox"/> Account of procedures to know the customers <input type="checkbox"/> List of customers <input type="checkbox"/> Map image indicating the location of the earth station/radar <input type="checkbox"/> Accounts of compliance with the security requirements: <input type="checkbox"/> Information security plan <input type="checkbox"/> Other appendices and accounts:

18. DATE AND SIGNATURE

I certify that the above information is true and correct and I agree to comply with the procedures specified in the application and report any changes concerning them.

I agree to comply with the regulations, provisions and terms concerning earth station and radar operations.

The representative of the applicant is authorised to sign or apply for the licence on behalf of the applicant.

Time and place

Applicant's signature and name in block letters

19. SENDING THE APPLICATION

Send the application to the following address:

Finnish Transport and Communications Agency
PO Box 320
00059 TRAFICOM
kirjaamo@traficom.fi
cc: **maa-asetat@traficom.fi**

You can find the instructions for sending encrypted messages here:

<https://www.traficom.fi/en/traficom/contact-details/sending-secure-email-traficom>

The Finnish Transport and Communications Agency charges a fee pursuant to the valid regulations for the licence application. The application fee will not be returned even if the licence application is cancelled or rejected.

Learn more about the processing of personal data at the Finnish Transport and Communications Agency: <https://www.traficom.fi/en/traficom/privacy-policy>